



# Notice for Roster/Standing List of Individual Consultants

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Centre for Integrated Urban Development (CIUD) is a Non-Government Organization (NGO) dedicated to people-centered urban development where it utilizes the synergy of competent pool of human resources comprising urban planners and social scientists, engineers and community workers, information technology and government experts and community. It gives primary focus to urban poor and strives for community-based sustainable solutions to foster livable cities. CIUD aims to help to develop culturally vibrant, economically productive, proactively engaged, socially just, and ecologically sustainable urban centers in Nepal.

CIUD invites Expressions of Interest (EOIs) from qualified **individual consultants, consultancy firms, service providers, and suppliers** for inclusion in its **Roster/Standing List**. The roster will be used to engage experts and providers for CIUD projects and programs as and when required.

Details of the professionals, service providers, suppliers are as under:

## A. Professional Experts

Professional Expert	Qualification	Experience
1. Urban Planner 2. Architect 3. Civil Engineer 4. Structural Engineer 5. Overseer 6. Sociologist 7. Tourism Expert 8. Legal Expert 9. Business Development Expert 10. Plastic Expert 11. Environment Engineer/ Environment Expert 12. Mechanical Engineer	Masters Degree/Bachelors Degree in the relevant field	At least 5 years of professional experience in related field

## B. Service Providers

Service providers	Qualification	Experience
1. Traditional Mason Works Trainers 2. Transport Service providers 3. IT/Electrical Repair and Maintenance/Plumbing 4. Printing and publication 5. Advertisement 6. Electric wiring, plumbing works 7. Trainers (Local handicraft, recycling, upcycling) 8. Audio/video documentation	Acquired training from the authorized training centers/organizations	At least 3 years of experience in related field

### C. Suppliers

Service providers	Items	Experience
1. Stationeries 2. Construction Materials 3. Electronic Devices/computers and computer parts 4. Safety Gears for construction workers, waste management workers 5. Heavy machineries 6. Construction tools and equipments	Notebooks, Pens, etc Cement, pipes and fittings, bricks etc	At least 3 years of experience in supply of goods.

### Submission Requirements

Cover Letter, CV/Company Profile, copies of relevant certificates (education/training), Citizenship (for individuals), Company Registration (if applicable), PAN/VAT Certificate, and latest Tax Clearance Certificate of FY 2081/82.

Interested applicants may submit applications in hard copy or via email to the address mentioned below by 8 March 2026.

Telephone inquiries will not be entertained.

CIUD reserves the right to accept or reject any or all applications without assigning any reason.

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